

President's Cabinet Meeting Minutes

May 8, 2023

1. Student Guest: Megan Buzard graduated this weekend from the OTA program. She is one of six siblings and the first in her family to graduate from college. Having worked as a Certified Nursing Assistant at an NHC facility, she found herself wanting to be able to do more to help her patients, especially those who wanted to be able to go home. She began investigating the career paths that would enable her to do that and discovered Occupational Therapy. She did some job shadowing and found that to be invaluable. Being able to visualize her future career helped her stay motivated. Megan relocated to our area from Murfreesboro when she was accepted into the OTA program. She stated that the best thing about Roane State is the access to wonderful resources – the Brain Food pantry in Oak Ridge, access to Foundation scholarships (including Pay It Forward to help with licensing exam fees), the Learning Center, Library, Counseling, etc. Additionally, she praised the faculty in the OTA program. When asked to suggest areas for improvement, she mentioned that the computers in the labs at ORBC were slow. She also stated that it would be great to have some way to assist students in obtaining scrubs for the health science programs. Although she had no difficulty with Momentum, she suggested that faculty utilize the “student view setting” to make sure they know exactly how students are viewing the course layout. She never felt unsafe on campus and even mentioned that the police officer working nights at the ORBC would escort her to her car when she studied late into the evening. She will be taking her licensure exam as soon as possible and returning to the Murfreesboro area for employment.
2. RSCC/Simulation Conference: Barber McMurray wants to submit a proposal for a presentation at an international meeting on Simulation in Healthcare this January in San Diego. They indicated that having a presentation partner from RSCC would increase the chances that their proposal would be accepted. Diane will connect with Pat Jenkins and Kirk Harris regarding this opportunity.
3. Salary Equity Update: Marsha Mathews reported that Jennifer Blake from Performance Point has recommended that we adjust our salary plan to reflect current market values. Dr. Whaley approved that work to go forward. Jennifer will be on campus May 15 for a meeting with the Cabinet to answer questions and describe their process. Beth Bolden, Support Staff President, and Jala Daniel, Faculty Senate President, will be invited to attend.
4. Conference Opportunity Updates: Karen Brunner reminded everyone that the Noel Levitz Annual Conference will be in Nashville this July, and early-bird registration is coming up quickly. Jamie Stringer indicated that he will be sending at least two staff from Enrollment Management/Recruiting. Next, Karen reported that ATD is having a free virtual Adult Learner Success Summit on May 11. It is an all-day conference, where participants can select sessions to attend. She will send out the registration link to Cabinet and the ITLC committee chairs. Dr. Whaley pointed out that the NACCE conference will also be in Nashville this year, October 29-November 1. Sherry will email details. Dr. Whaley would like a group from RSCC to attend.
5. Enrollment Update: Jamie Stringer reported that we are approximately 4% down in headcount, with continuing sophomores remaining the area of greatest decline. On the

bright side, re-admits (ages 21-24) have tripled, and there are 466 booked success coach appointments. In the next few weeks, Jamie will be putting together a group of 10 people to connect with 4,433 prospects.

6. Cumberland County Schools potential partnership: The Cumberland County School system is interested in submitting a proposal for a grant of \$400,000 from the TN Dept. of Education to create a workforce pipeline in Early Childhood Education and fulfill a community need for childcare. They are asking for two classrooms on the Cumberland County campus to be used as a daycare (or drop-in center) for training. Area high school students would learn under the supervision of the professional staff to become CDA certified. They could then enter Roane State's Early Childhood Education program. There is a very tight lead time on this, so Marsha will reach out to TBR and Diane will contact Sandra Stiles (ECED Program Director) and Emily Belitz (TECTA Coordinator) to try to set up a meeting to discuss the feasibility of this plan. Challenges include liability/insurance, space availability, and issues involving minors on campus.